



Indira Gandhi Delhi Technical University for Women  
Kashmere Gate, Delhi-110006  
(Examination Division)

Ref. No. 02(29)/2020-IGDTUW-EXAM/832

Dated : 28/11/2022

CIRCULAR-NO. 832/2022/EXAM → 15

**Subject: Conduct of Supplementary Examination (CBCS students only), January 2023**

It has been decided to conduct the Supplementary Examinations for the CBCS students of academic year 2022-23, subject to fulfillment of certain conditions. **The Examination will be conducted through Offline Mode.** The Supplementary examinations are tentatively scheduled from **First week of January, 23** and the schedule of the examination will be released on University Website shortly.

**For CBCS students only (Batches admitted 2019 onwards)**

As per Regulation of CBCS Examination for the conduction Supplementary Examinations

(i) Supplementary Examination will be conducted for all back papers of the previous semesters along with the regular examination in both the semesters (Even and Odd). That means in this January 2023 supplementary examination, **CBCS students of 2019 batch can appear the back papers of second, fourth and sixth semester. CBCS students of 2020 batch can appear the back papers of second and fourth semester only. CBCS students of 2021 batch can appear the back papers of second semester only.**

(ii) Students will be awarded grades as per the performance in Supplementary Examination.

The eligibility criteria and other guidelines for appearing supplementary examination are as follows:-

- 1) A student who was detained in the previous academic year (in any of the semester) will not be allowed to appear for supplementary Examination.
- 2) A student who has not appeared for both odd and even end-semester examination in the previous academic year will not be allowed to appear for supplementary Examination.
- 3) If a paper to be registered for supplementary, she should have registered for that paper also in that preceding semester end term Examination.
- 4) **Students are not allowed to revise her internal component marks in supplementary examination.**

- 5) A student wishing to appear for supplementary examination must register within the specified time period provided by the University by paying requisite fees Rs 500/- per paper.

**Students will be awarded marks as per the performance in Supplementary Examination. Accordingly, grades will be awarded on the basis of performance of the student in Supplementary Examination as per absolute marking system.**

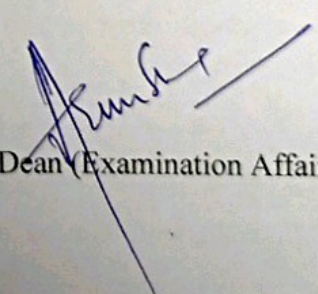
All such students may fill supplementary examination form till **20<sup>Th</sup>, December, 2022 5:00 P.M.** The students applying for the Supplementary Examination are required to pay the fee of Rs. 500/- per paper through SBI Collect (new URL <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>). Head of payment is **EXAM FEES./ Demand Draft** In favor of Registrar, IGDTUW.

The registration form for the conduct of Supplementary Examination is available on university website w.e.f **28.11.2022** and the last date for filling up the form for Supplementary Examination is **20<sup>Th</sup>, December, 2022 5:00 P.M.** The students applying for the Supplementary Examination are required to pay the fee of Rs. 500/- per paper through SBI Collect/Demand Draft In favor of Registrar, IGDTUW.

Students who are applying for Supplementary Examination are required to submit the PDF format duly signed form along with SBI Collect Payment Receipt/ IGDTUW Account Branch slip to the mail id [sanjibkumarsahu@igdtuw.ac.in](mailto:sanjibkumarsahu@igdtuw.ac.in) on or before **20<sup>Th</sup>, December, 2022 5:00 P.M.**

For further details the concerned students may contact Examination division, IGDTUW or can drop an email at [sanjibkumarsahu@igdtuw.ac.in](mailto:sanjibkumarsahu@igdtuw.ac.in)

This issues with the approval of Competent Authority.

  
Dean (Examination Affairs)

Copy for kind information to:

- (i) Dean (Academics Affairs)
- (ii) All HoDs
- (iii) DFO, IGDTUW
- (iv) PS to Vice-Chancellor-IGDTUW
- (v) PA to Registrar
- (vi) System Analyst with a request to upload on the University website.
- (vii) Guard File



**INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN  
EXAMINATION DIVISION**

SUPPLEMENTARY EXAMINATION:- .....

Paste recent  
Passport Size  
Photo

Enrolment No.		DEPT NAME	
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Branch Name		Semester		Programme Name
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Name of the Candidate (Leave one Box empty between First Name, Middle Name and Surname)

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Address for Correspondence (Do not give Post Box No. Address. Leave a blank box between each unit of address like House No., Street Name, PO, etc.)


City	District

State	Pin Code

Mobile No.	E-mail

**Paper Option**

Please fill the Paper codes for which you have failed in the earlier exams for conduct of supplementary Examination  
Supplementary Examination FEE 500/- Per Paper (Through Online SBI Collect portal)

S.No.	Paper Code for supplementary Exam With <i>Old Internal Marks</i>	S.No.	Paper Code for supplementary Exam With <i>Old Internal Marks</i>
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

**FEE DETAILS** Applicable only for Students appearing in a Supplementary Examination (Please write your Name & Enrolment No on the Payment receipt)

Total No. of Supplementary Papers		Total Amount (in Rs.)	SBI collect Ref No
Theory Papers	x Rs. 500		Amount
Practical Papers	x Rs. 500		Rs.
Late Fee, if any			Bank Name and Branch
<b>TOTAL</b>			Date of payment
			/ /

Have you ever caught with UFM case in IGDTUW. YES \_\_\_\_\_ NO \_\_\_\_\_ (Please Tick)

**Declaration**

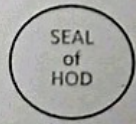
I hereby declare that the information furnished above is true and correct to the best of my knowledge. I also affirm that my registration for the course is valid and I attended the classes as per university norms. If any of my statements is found to be false, I will have no claim for taking examination. I undertake that I shall abide by the rules and regulations of the University.

Date: \_\_\_\_\_ (Signature of the student)

This is to certify that the student is eligible for appearing in the Examination as per norms and application is forwarded to Examination Division for further necessary action.

Signature of HOD

Approved /Not approved for supplementary Exam



Dean (Examination Affairs)/Dy.COE